

Trinity Lutheran Church  
Council Meeting Minutes  
November 15, 2022

*Mission: Trinity Lutheran is a place to gather, refresh the faithful, and reach out with word and service to all others through the Holy Gospel*  
*Guiding Principles*

1. *God is Father, Son, and Holy Spirit*
2. *Preach and teach the Good News to everyone*
3. *Witness your faith through actions and words*
4. *Accept and welcome all people*

*Goals for 2022:*

1. *Clean up financial processes and reporting;*
2. *Emphasize faith stories: in circles, in worship, online and about giving.*

- I.) **Call to Order** – The meeting was called to order at 7:00 pm by Jerry Armbrust. Also present: Karissa Armbrust, Amanda Hanson, Pastor Meggan Manlove, Dean Metzger, Carl Radke, David Sheriff, and Penelope Smith. Absent: Sandy Blom. Mwajuma Dusabe and Edith Hannett. A quorum (6) was met.
- II.) **Opening Devotions** – by Dean Metzger on mission and vision.
- III.) **Approve November Agenda** – Pastor asked that X) b. Advent Soup Supper host sign up be added. Dean moved that the amended agenda be approved; Amanda seconded; motion carried.
- IV.) **October Minutes** – Dean moved the October minutes be approved; David seconded; motion carried.
- V.) **Review and Approve October Treasurer’s Report** – Karissa presented the financials, noting that extra money left over from the canning class was moved into account S2.2 Dean moved the October Treasurer report be approved; Carl seconded; motion carried.
- VI.) **Pastor and Team Reports** – Penelope gave update on fall financial appeal, noting that “thank you cards” will be sent to those who have submitted their statements of intent, asking Council members to sign these blank cards.
- VII.) **Trinity New Hope** – There is one empty unit, with ongoing repairs being done to several other units. The maintenance person has announced his retirement, so that position will need to be filled.
- VIII.) **Goals for 2022 – Goal 1) Financials** – Karissa and Dean identified that, in the spring of 2022, the accountant had been informed that Pastor’s IRA amount had been increased from 5% to 8%. She had not followed through on this; there were also issues with Pastor’s pre-tax FSA and life insurance. All these issues have been resolved, with the adjustments made to Pastor’s checks during the rest of 2022. Karissa has created a very specific SOP outlining this.  
**Goal 2) Storytelling – Trinity Submissions** – Pastor would like to use some of these in her blog, getting permission from the contributors in advance.  
**Advent Daily Devotional Booklets** – contain some very important stories this year. 85

regular and 5 large print versions have been printed. An e-version will be posted on the church website and sent out by email (so people can share with out of area friends and family). And Pastor will read these daily on Facebook.

IX.) **Old Business –**

**a. Pre-Synod Assembly Cluster Meeting** – will be held at 10:00 am on 1.21.2023 at Hope/Eagle. Each cluster can nominate up to three candidates for bishop. The VanAtters will be asked if they are willing to represent Trinity.

X.) **New Business -**

**a. Budget** – Council went through the 2023 budget line by line, with explanations and suggestions for changes. Salaries were discussed. Dean noted that (line 59) Quickbooks is now only available on an annual subscription basis, but this does give us all the updates we have been missing. The cost of postage was discussed, uncertain how many households prefer getting communications by regular mail and how many by email. Communications Committee will conduct a survey/audit on this in 2023.

**b. Advent Soup Suppers** – 11/30 hosted by Christian Education and Youth. 12/7 hosted by Worship & Music and Property. 12/13 hosted by Trinity New Hope, Stewardship and Gospel & Growth. Penelope will communicate this to Bob Cola.

XI.) **Lord's Prayer –**

XII.) **Adjournment** - Dean moved and Jerry seconded that the meeting be adjourned; motion carried. The meeting was adjourned by Jerry at 8:34 pm.

Penelope J Smith, November 15, 2022